



## First Mennonite Church

6714 West State Highway 4  
Beatrice, Nebraska 68310  
402-251-7180 – office  
office@fmcbeatrice.org

### **Contract for use of Church building and grounds for a Wedding.**

Bride: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Groom: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Rehearsal Date: \_\_\_\_\_ Officiating Minister: \_\_\_\_\_

Ceremony Date: \_\_\_\_\_ Phone: \_\_\_\_\_

*(Wedding bookings may be made no more than six months in advance.)*

We are receiving/will receive pre-marital counseling from: \_\_\_\_\_

Phone: \_\_\_\_\_

We wish to use the church for:

\_\_\_\_\_ rehearsal and ceremony only (\$500)

\_\_\_\_\_ rehearsal, ceremony and reception (\$600)

Fee includes rental of the church building, the presence of an FMC staff member in order to answer questions, etc., sound system operator.

Rental Fees:

\_\_\_\_\_ Down payment of \$100 to be paid within 30 days of reservation

\_\_\_\_\_ Balance of \$400 to be paid at least one week before the wedding.

We agree to observe FMC's prohibition of any alcoholic beverages in the church building or on the church grounds. \_\_\_\_\_ (please initial)

Signed \_\_\_\_\_  
(bride) (groom)

\_\_\_\_\_  
(FMC representative)

\_\_\_\_\_  
Date

### **Church Use Guidelines**

1. Church is to be left in the same condition as you found it. Any decorations or personal items should be removed from the building by 8 am Sunday morning following your event. The church will be clean before the wedding and should be left in the same condition after the wedding.
2. A grand piano is available for your use.
3. Our sound system is available for use in the sanctuary. A sound system operator will be provided. Video services are available for a fee.
4. The church doesn't provide any décor for the wedding. Only smokeless dripless candles may be used in the sanctuary and must be placed in a candelabra. If smoke or burn damage is caused by candles, you will be asked to pay for the necessary repairs.
5. Please contact the church office no later than one week before your wedding to schedule set up, rehearsal, and arrival time on the wedding day.
6. Rental fees are waived for First Mennonite members and their families.

***God bless you as you plan your wedding and travel life's road together.***